



Lutheran Lakeside Camp

Position: Camp Director
Position Classification: Salaried, full-time, exempt
Supervisor: Executive Director

Camp Director

Position Summary

The Camp Director would oversee the day to day operations, programmatic offerings, and staff management.

Requirements

1. Management Experience
2. Experience with camping ministry
3. Bachelor's degree in related field
4. Ability to become Belay Certified
5. Lifeguard Certification preferred
6. At least 21 years of age
7. Pass a background check
8. Self-sufficient and a good problem solver
9. Strong team leader

Responsibilities

Day to Day Operations

1. Address problems as they arise
2. Make sure Lakeside is prepared to offer ministry
3. Carry out mission/vision with all guests
4. Keep things running smoothly
5. Quality control- spaces, ministries, experiences
6. Assist with social media

Summer Program

1. Recruit strong program director
2. Recruit summer staff
3. Train summer staff
4. Develop programs that build up our mission/vision
5. Build relationships/Fill programs (church visits/conferences)

Staff Management

1. Maintain and enforce policies
2. Train staff and do on-boarding with new employees
3. Work with staff to make sure they have what they need to do their jobs
4. Lead team meetings



Lutheran Lakeside Camp

Mission/Vision

1. Work with Executive Director to understand and carry out mission/vision
2. Ensure all policies/practices/activities etc. are in line with mission/vision

Volunteer Management

1. Coordinate with interested individuals
2. Coordinate with other staff as needed depending on projects
3. Cultivate relationships with individuals, groups, families.
4. Share and live out the mission/vision values with volunteers

Administrative

1. Submit annual budget request
2. Manage budget
3. Maintain records
4. Report needs and give regular updates to executive director
5. Enforce policies

Any other tasks related to programming that might be needed of you for the betterment of our ministry.

Logistics

On Site/Year-Round/Full Time/Salaried Exempt

Reports to the Executive Director

Compensation and Benefits

Medical/Dental/Vision/Life Insurance/401B

PTO

Possible onsite housing

Position: Camp Director
Position Classification: Salaried, full-time, exempt
Supervisor: Executive Director